2016 CALENDAR OF ACTIVITIES_v5

ACFE — Association of Certified Fraud Examiners — Philippines Chapter

DATE	TRAINING AND EVENTS ^ *Click titles to view course outlines*	# of Days	FEES	
			Member	**Non-member**
Public-run Trainings				
Feb. 12	▪ Contracts and Procurement Fraud	1	P4,000	P5,500
Feb. 22 - 23	▪ *ACFE (US) Training:* ***Professional Interviewing Skills***	2	Associate Members: $ 795	Non Members: $ 945
Feb. 26	▪ Ethics and Ethical Decision-Making	1	P4,000	P5,500
Mar. 4 - 5	▪ Fraud Audit (Includes Continuous Monitoring)	2	P8,000	P11,000
Mar. 10	▪ Legal Evidence	1	P4,000	P5,500
Mar. 11	▪ Cyber Crime - Case Studies	1	P4,000	P5,500
Mar. 19	▪ Effective Interviewing Techniques for Fraud Investigation	1	P4,000	P5,500
May 6	▪ Why Auditors Miss Fraud	1	P4,000	P5,500
May 12	▪ Fraud 101: Everything You Need to Know About Fraud	1	P4,000	P5,500
May 27 - 28	▪ Data Analytics – SQL	2	P9,000	P12,000
Jun. 17 - 18	▪ Fraud Risk Management	2	P8,000	P11,000
Jun. 24 - 25	▪ Data Analytics – ACL	2	P9,000	P12,000
Jul. 15	▪ Identifying Forged Signatures, Fake Currencies and ID Verification	1	P4,000	P5,500
Jul. 22 - 23	▪ Fraud Risk Assessment	2	P8,000	P11,000
Jul. 29	▪ An Eye for a Lie: Spotting Non-Verbal Gestures in an Interview	1	P4,000	P5,500
Aug. 5 - 6	▪ Workplace Investigation	2	P8,000	P11,000
Sep. 30 - Oct. 1	▪ Fraud Prevention Through Internal Controls	2	P8,000	P11,000
Conference and Other Events				
Apr. 20 - 21	▪ White Collar Fraud Conference	2	P11,000	P14,000
Sep. 21	▪ Fraud Conference Manila	1	P5,500	P7,000
Oct. 26 - 27	▪ Joint Conference (ISACA, ISOG)	*2*	*TBR*	
Nov. 7 - 11	▪ Fraud Awareness Week	*5*	*TBR*	
Partner Events				
Feb. 24	▪ Cyber Crime: From Prevention to Prosecution	1	*TBR*	

Date	Event	Units	Government/ support organizations	Regular
Mar. 2-3	▪ [PROTECT 2016: Doing Business Amidst New Threats](#)	2	P10,000	P16,000
Jun. 16-17	▪ 2016 ASIA-CACS			
General Membership Meeting				
Mar. 3	▪ Annual General Membership Meeting and Election of Officers	1	P1,000	P1,300
Jun. 16	▪ 2nd General Membership Meeting	1	P1,000	P1,300
Sep. 15	▪ 3rd General Membership Meeting	1	P1,000	P1,300
Dec. 8	▪ 4th General Membership Meeting	1	P1,000	P1,300
CFE Review				
Feb. 3	▪ FREE CFE Exam Orientation	2 hrs	FREE	
Feb. 20 - May 28	▪ CFE Review: Facilitated Study Session Batch 1	12	P40,000	P50,000
Jul. 13	▪ CFE Exam Orientation	2 hrs	FREE	
Jul. 23 – Oct. 15	▪ CFE Review: Facilitated Study Session Batch 2	12	P40,000	P50,000
[Click here to view review coverage](#)				

For Inquiries	**Call (02) 919 0910 / 0917 519 4762 look for Des or email trainings@acfe-p.org**
Click to [UNSUBSCRIBE](#)	

COURSE OUTLINES:

CONTRACTS AND PROCUREMENT FRAUD	
Date	12 February 2016
Resource Speaker	JOSE RIZAL O. BATILES CFE CPA CIA Trustee for Professional Development and Training ACFE Philippines Chapter
Training details:	
CPE Units: 8 Basic level	
Course description:	This one-day course aims to provide participants an overview on the various fraud types in the Contract and Procurement Process. This includes an overview on fraud indicators and how to detect, prevent and investigate Procurement Fraud.

Outline:	The one-day training will cover:
	1. Compelling fraud statistics: the ACFE Global Fraud Survey
	2. Types of procurement fraud and how to detect them
	3. The red flags in the contract and procurement cycle: determination of requirements, source determination, vendor selection, PO Processing, goods receipt, verification of invoice and payment
	    -The Procurement Cycle
	    -Contract Development
	    -Contract Execution
	4. Key considerations in investigating fraud in contracts and procurement
	    - Gathering and Review of Data
	    - Conduct Interview with the Relevant People
	5. Recommendations to management to help prevent fraud
	6. Group exercises

CYBERCRIME: FROM PREVENTION TO PROSECUTION

Date	24 February 2016	
Venue	Crowne Plaza Hotel Ortigas Center, Quezon City	

Training details:

CPE Units: 8
Basic level

AGENDA:

Investigating Cybercrime Incidents

When a cybercrime occurs – or worse, when it is discovered long after the fact, your organization will need to find out exactly what happened. This session will discuss available investigation techniques necessary to guide and manage that process. It will present digital forensic tools and procedures to analyze networks to recreate the steps making up the cybercrime event. Our speakers will talk you through the science and art of preserving digital evidence, and establishing a chain-of-custody to ensure the integrity of electronic evidence for purposes of litigation and prosecution.	DREXX D. LAGGUI CISA CISSP CCSI CSA Principal Information Security Consultant, Laggui & Associates, Inc. MARIO B. DEMARILLAS CFE COBIT (F) CRISC CISA CISM CIA CPA Board of Trustee, Association of Certified Fraud Examiner Philippines & ISACA Manila Chapter

Enhancing Interviewing Skills for Investigation

Many security experts say that people are the weakest link in the security chain. This explains the continuing power of social engineering and its leading role in the commission of cybercrimes. Getting accurate information from the persons involved in the event is crucial in establishing a sequence of events and is therefore helpful in prosecuting cybercrimes. More importantly, human weaknesses reveal security vulnerabilities in your organization. The ability to read verbal cues and body language is crucial in these situations. In this session, our speaker will discuss these techniques to enhance your interviewing skills to spot the liars from the truth-tellers. These will greatly aid in your own cybercrime investigations.	JONATHAN DAVISON Managing Director Forensic Interview Solutions (FIS) Ltd.

Keynote: The Office of Cybercrime Initiatives

The recently issued Implementing Rules and Regulations (IRR) for the Cybercrime Prevention Act spells out the specific roles of various government agencies in combatting cybercrimes. The central authority is the Office of Cybercrime housed in the Department of Justice (DOJ). Our keynote speaker, Hon. Emmanuel Caparas, will provide an overview of the DOJ's efforts and present the plans of the Office of Cybercrime for 2016.	HON. EMMANUEL CAPARAS Undersecretary Department of Justice and Chief Office of Cybercrime

Cybercrime Law Enforcement Panel

This session features the primary law enforcement agencies tasked with investigating cybercrimes and apprehending violators of the Cybercrime Prevention Act. Both the PNP and NBI will discuss past cases and identify the current trends in local and cross-border cases. They will also feature the services they provide to victims and complainants including digital forensics, surveillance, raids, arrest and preparation of initiatory documents for the prosecution of offenders.	Philippine National Police & National Bureau of Investigation

Cybercrime Updates: The IRR of the Cybercrime Prevention Act

After the Supreme Court for the most part, upheld the validity of the Cybercrime Prevention Act, the government issued the Implementing Rules and Regulations. This session will discuss those developments as well as the challenges of prosecuting cybercrime cases.	ATTY. JJ DISINI Managing Partner, Disini & Disini Law Office

Emergency Response to Cybercrime Events

Cybercrime emergency requires interventions in different domains. Many questions arise in the midst of an on-going emergency. What should we do? Should we shut down? Should we disconnect from the Internet? What do we tell our employees to do? How to we minimize damage or prevent further damage? How should we handle this internally and externally? This session will present best practices in the field of emergency response and will aid participants in striking a balance between defending the network and minimizing damage to your infrastructure and reputation.	ALBERT DELA CRUZ Director, Philippine Computer Emergency Response Team

Preventing Cybercrimes

Benjamin Franklin famously said "An ounce of prevention is worth a pound of cure." Recent hacks have certainly demonstrated that. The famous Sony Pictures hack cost the company $35M in IT repairs and untold losses in reputational costs. Sony even paid its employees $8M to settle claims arising from the breach of personal privacy. The US retailer, Target, was the victim of a data breach that resulted in out-of-court settlements to its customers and Visa in the amount of $10M and $67M, respectively. This session aims to provide practical tips to secure your network, identify the weak links in your security chain, and identify interventions that can aid in improving your efforts at avoiding a cybercrime event in your organization.	HENRY AGUDA Chief Technology and Information Officer Amihan Group

FRAUD AUDIT (Includes Continuous Monitoring)

Date	4-5 March 2016
Resource Speaker	MARIO B. DEMARILLAS CFE COBIT (F) CRISC CISA CISM CIA CPA Board of Trustee - Association of Certified Fraud Examiners Philippines and ISACA Manila Chapter

Training details:	
CPE Units: 16 Basic level	
Course description:	At the end of the training, the participants should be able to learn the following: 1. Fraud audit and its differences from traditional audit and fraud investigation 2. Link between different professional standards to fraud audit 3. Implementation of fraud audit related professional standards *4.* Inter-relationship of *Fraud Risk Assessment* and *Fraud Audit Program* 5. How to develop fraud scenarios based on fraud structure 6. Understanding the strategies and limitations of data mining 7. Designing fraud audit procedures for each type of fraud
Outline:	The two-day training will cover: 1. Definition of Fraud Audit 2. Professional Standards 3. Fraud Scenarios 4. Building the Fraud Audit Program 5. Data Mining for Fraud 6. Fraud Audit Procedures

LEGAL EVIDENCE

Date	10 March 2016
Resource Speaker	**ATTY. RYAN REY S. QUILALA** Assistant Special Prosecutor Office of the Ombudsman

Training details:	
CPE Units: 8 Basic level	

Outline:	The one-day training will cover:
	1. Rules on Evidence
	2. Evidence
	    - Best Evidence
	    - Parol Evidence
	    - Hearsay
	3. Kinds of Evidence
	4. Direct vs. Cross Examination
	    - Misleading
	    - Irrelevant
	    - Immaterial
	    - No basis
	5. Witnesses
	    - Expert witness (opinion)
	    - Incompetent witness
	    - Judicial Notice
	6. Privileged Communication

EFFECTIVE INTERVIEWING TECHNIQUES FOR FRAUD INVESTIGATION

Date	19 March 2016
Resource Speaker	KRIS V. CURAMING CFE *One of the Top Global Banks*

Training details:	
CPE Units: 8 Basic level	

Course description:	Interview is one of the most important activities during fraud investigation. Without your interviewing skills, required information needed to help solve your case is very difficult to obtain. On several instances, result of investigation turned out bad due lack of fraud examiners skill to detect deception and/or obtain a written confession on the guilty persons.
	
	By learning the globally accepted interviewing techniques, probability of solving your case will significantly increase.
	
	At the end of the training, the participants should be able to learn the following:
	   1. Understand the various elements of conversation and different personalities
	   2. Effectively apply different types of interview questions

Outline:	The one-day training will cover:
	   1. Elements of conversation and different personalities.
	     - Get more information by avoiding inhibitors of communication and building facilitators of communication.
	     - Use a different interview approach for each type of personality.
	
	   2. Application of different types of interview questions
	     - Building rapport through introductory questions
	     - Getting more leads through informational questions
	     - Detecting deceptive respondents through assessment questions and understanding of body language.
	     - Getting more leads even after the interview through closing statements
	     - Using structured approach and persuasion skills to obtain written confession from guilty suspects

WHY AUDITORS MISS FRAUD

Date	6 May 2016
Resource Speaker	JOSE RIZAL O. BATILES CFE CPA CIA Trustee for Professional Development and Training ACFE Philippines Chapter

Training details:	
CPE Units: 8 Basic level	
Course description:	The session is about taking a closer look on why fraud is missed out in the course of audits. It will also help the auditors have a closer look on certain practices that could lead to this miss. It is relevant in today's fraud-prone environment, such that auditors need to be conscious on what could be inadvertently missed out in the course of an audit engagement. This course aims to provide participants awareness on the factors that may make the auditors miss fraud. By being more aware of the risk to miss out fraud, the organization may have a better chance of detecting it.

Outline:	The one-day training will cover:
	   1. Understanding the nature of fraud
	   2. The audit process and fraud
	   3. Common reasons why auditors miss fraud
	   4. The culpability of the auditors
	   5. Prevention and mitigation

FRAUD 101: EVERYTHING YOU NEED TO KNOW ABOUT FRAUD

Date	12 May 2016
Resource Speaker	**JAMES A. CAFIRMA CFE CPA CIA CICA CRFA CAT** **CB MICB CCFA RCA MAAT CCSA** Vice President – Finance Nutra Tech . Biopharma Inc. *CFE Exam 2010 ACFE Walker Awardee

Training details:	
CPE Units: 8 Basic level	
Course description:	According to the 2014 ACFE Report to the Nation, 5% of an organization's annual revenue is lost to Fraud. Employees steal from companies and individuals concoct new schemes to defraud programs or systems for their own personal gain. The passage of various regulations means continuous vigilance is needed in order to prevent and detect fraud. Fighting fraud through education, prevention, detection, investigation training, and ultimately prosecution offers unprecedented growth opportunities in various career paths and industries.

Outline:	The one-day training will cover:
	     1. What Constitute Occupational Fraud
	     2. Internal and External Fraud Schemes
	     3. Evaluating Documentary Information
	     4. Types of Evidence
	     5. Interviewing Prospective Witnesses
	     6. Evaluating Deceptions
	     7. 10 Worst Accounting Scandals
	     8. Fraud Examination – A Standard Approach
	     9. Responses to Fraud

FRAUD DATA ANALYTICS- SQL

Date	27-28 March 2016
Resource Speaker	MARIO B. DEMARILLAS CFE COBIT (F) CRISC CISA CISM CIA CPA Board of Trustee - Association of Certified Fraud Examiners Philippines and ISACA Manila Chapter

Training details:	
CPE Units: 16 Basic level	
Course description:	This course provides a basic understanding on how to use data analytics in identifying red-flags, assisting in fraud audit or investigations and/or continuous monitoring of key internal accounting controls. Attendees will be able to learn the basic data structure and query commands.

Outline:	The two-day training will cover:
	     1. Scoping the use of data analytics
	     2. Identifying the data to be mined
	     3. Ascertain investigation objectives
	     4. Acquiring the data
	     5. Data structure and mapping
	     6. Understanding Data Definition Language (DDL)
	     7. Understanding Data Manipulation Language (DML)
	     8. Exercises

FRAUD RISK MANAGEMENT

Date	17-18 June 2016
Resource Speaker	LILIAN S. LINSANGAN CFE CPA CIA CCSA CRMA Ret. Partner- Punongbayan & Aurallo

Training details:

CPE Units: 16
Basic level

Course description:	Develop and implement the necessary components of a successful fraud risk management program.

Outline:	The two-day training will cover:
	  1. Fraud – its extent, patterns and causes
	      - The scale of the problem
	      - Which businesses
	      - Why do people commit fraud?
	  2. Risk management – an overview
	      - What is risk management?
	      - Corporate governance
	      - The risk management cycle
	      - Establish a risk management group and set goals
	  3. *Case Study*

IDENTIFYING FORGED SIGNATURES, FAKE CURRENCIES AND ID VERIFICATION

Date	15 July 2016
Resource Speaker	VICTOR V. LORENZO CFE CPA CSP CPP Executive Officer Cybercrime Division National Bureau of Investigation

Training details:

CPE Units: 8
Basic level

Course description:	The session aids skills and knowledge that will help the participants to detect counterfeiting and forgery of documents and signatures and currencies. This seminar aims to provide participants an overview on the concepts of forgery; which will allow them to verify the identity of their clients and/or the documents they are presenting.

Outline:	The one-day training will cover:
	  1. Handwriting Analysis
	      - Characteristics of a Genuine Signature
	         → Basic characteristics of a genuine signature.
	      - Characteristics of a Forged Signature
	         → Basic characteristics of a forged signature.
	         → Dynamics in forging a signature.
	      - Evaluation of Signature
	         → How to present findings in report format.
	  2. Counterfeits
	      - Counterfeit Detection
	         → Counterfeiting process
	         → Techniques and challenges of counterfeiters
	      - Currency Authentication
	         → Printing process in producing currencies
	         → Security features and how to detect the same with or without the aid of counterfeiting detection
	  3. ID identification
	      - Common types of IDs being developed and used by fraudsters

FRAUD RISK ASSESSMENT

Date	22-23 July 2016
Resource Speaker	JOHN B. ESTIOKO CFE CPA MBA CISA CRMA CICA AVP Finance, Tax Management, Audit Bounty Fresh Food, Inc. Group of Companies

Training details:

CPE Units: 16 Basic level	
Course description:	Develop your organization's strategic foresight. * A new Fraud Risk Assessment Tool will be provided.

Outline:	The two-day training will cover:
	    1. Components of Fraud Risk Management Program
	    2. Establishing and Anti-Fraud Culture
	        - Corrective Action and Continuous Monitoring
	        - Establishing an Anti-Fraud Culture
	        - The Corporate Fraud Environment
	    3. General Anti-Fraud Controls- Entity Level
	        - COSO Internal Control-Integrated Framework
	        - Fraud Preventive and Detective Controls
	    4. Specific Anti-Fraud Controls- Process or Transaction Level
	        - Business Cycles
	        - Application Control Objectives and Programmed Edit Checks
	    5. Fraud Awareness
	    6. Fraud Risk Assessment
	        - ACFE Fraud Risk Assessment Tools
	        - Fraud Risk Heat Map
	    7. *Workshop*

AN EYE FOR A LIE:
SPOTTING NON-VERBAL GESTURES IN AN INTERVIEW

Date	29 July 2016
Resource Speaker	VICTOR V. LORENZO CFE CPA CSP CPP Executive Officer Cybercrime Division National Bureau of Investigation

Training details:

CPE Units: 8 Basic level	
Course description:	Participants will realize the vital role of conducting proper interview in conducting field or on-site inquiry.

Outline:	The two-day training will cover:
	    1. Interview basics
	    2. Standard Investigative Questions and Behavioral Trigger Questions
	    3. Truthful and Lying Gestures
	    4. Moral Certainty of Lies
	    5. Legal Requirements in Conducting Interview
	    6. *Practical Exercises*

CFE Review

Free CFE Exam Orientation	**Still undecided in reviewing with ACFE Philippines Chapter?** Learn about the certification and our review program, ask questions, and let us help you decide! **February 3 and July 13, 2016**

	Venue: ACFE Seminar Room . 6:00 pm
	ACFE shall provide light snacks.
	Limited seats available. Registration will be required.

2016 FACILITATED STUDY SESSIONS

Review Running Dates	Batch 1: February 20 to May 28 Batch 2: July 23 to October 15
Review Days	12 Saturdays: 10 days classroom review, 2 days mock exams.

COURSE CONTENT: INTERNATIONAL EDITION			
Topics:	*FINANCIAL TRANSACTION AND FRAUD SCHEMES*		
	Day 1	Accounting Concepts	
		Financial Statement Fraud	
		Asset Misappropriation: Cash Receipts	
	Day 2	Asset Misappropriation: Fraudulent Disbursements	
		Asset Misappropriation: Inventory & Other Assets	
		Contracts & Procurement Fraud	
	Day 3	Bribery & Corruption	
		Theft of Intellectual Property	
		Financial Institution Fraud	
		Check & Credit Card Fraud	
	Day 4	Insurance Fraud	
		Healthcare Fraud	
		Consumer Fraud	
		Computer & Internet Fraud	
	LAW		
	Day 5	Overview of the Legal System	
		The Law Related to Fraud	
		Bankruptcy Fraud	
		Securities Fraud	
		Money Laundering	
	Day 6	Individual Rights During Examination	
		The Criminal Justice System	
		The Civil Justice System	
		Basic Principles of Evidence	
		Testifying as an Expert Witness	
	INVESTIGATION		
	Day 7	Planning and Conducting a Fraud Examination	
		Analysing Documents	
		Interview Theory and Application	
		Interviewing Suspects and Signed Statements	
	Day 8	Covert Examinations	
		Sources of Information	
		Data Analysis and Reporting Tools	

		Digital Forensics
		Tracing Illicit Transactions
		Report Writing
	FRAUD PREVENTION AND DETERRENCE	
	Day 9	Understanding Criminal Behaviour
		White Collar Crime
		Corporate Governance
		Management's Fraud-Related Responsibilities
		Auditor's Fraud-Related Responsibilities
	Day 10	Fraud Prevention Programmes
		Fraud Risk Assessment
		Fraud Risk Management
		Ethics for Fraud Examiners
		ACFE Code of Professional Ethics
		CFE Code of Professional Standards
	DAY 11	Mock exam
	DAY 12	Mock exam
Training Investment	Members and Affiliates: P 40,000 Non-members: P 50,000 Installment plan available	
Inclusions	o Writing kits o Hand-outs: hard copy of all the lecture slides o Sample practice questions o Lunch and two snacks o 40 CPE Units	

^*Dates, fees and venues subject to change without prior notice.*

VENUE: PUBLIC-RUN TRAININGS	Download FORMS:
Will be at the ACFE Training Room. However, if the total participants would exceed 12, we will be informing the participants on the alternative venue through emails and phone calls. You may also check updates at www.acfe-p.org	*Training Registration Form*
Fees: Professional Interviewing Skills:	
Venue: The Peninsula Manila. 1226 Makati City	*Please click HERE to register*